

**Executive Board Meeting
March 25, 2021 via Zoom**

Present: Corinne Aldinger, CCMC, Teresa Babon, CCMC, Kristin Battistoni, CCMC, Lisa Biagiarelli, CCMC Teri Blesso, CCMC, Anne Maria Burr, CCMC, Maeci Evans, CCMC, Scott Ferguson, CCMC, Jennifer Gauthier, OPM, Peter Juzczynski, CCMC, Deborah Heim, CCMC, Stephanie Irving, CCMC, Rebecca – JD, CCMC, Dave Kluczowski, CCMC, Kathy Larkins, CCMC, Iris Laurenza, CCMC, Helene Lefkowitz, CCMC, Lisa Madden, CCMC, John Rainaldi, CCMC, Lisa Theroux, CCMC, Patricia Monahan, CCMC, Pat Moio, CCMC, Patricia Usher, CCMC, Pat Crisco, CCMC, William Donlin, CCMC, Peter Juzczynski, CCMC

Teresa calls to order at 2:23pm.

Approval of Minutes:

Nov 19, 2020 Executive Board: Motion to dispense with the reading of the minutes from the November 19 Executive Board and accept as presented was made by Deborah Heim and seconded by Maeci Evans. **Motion carried.**

Nov 19, 2020 Education: Motion to dispense with the reading of the minutes from the November 19 Education Meeting and accept as presented was made by John Rainaldi and seconded by Deborah Heim. **Motion carried.**

Dec 15, 2020 Special Meeting: Motion to dispense with the reading of the minutes from the December 15, 2020 Special Meeting and accept as presented was made by Maeci Evans and seconded by Deborah Heim. **Motion carried.**

February 10, 2021 Education: Motion to dispense with the reading of the minutes from the February 10, 2021 Education Meeting and accept as presented was made by Iris Laurenza and seconded by Paula Usher. **Motion carried.**

Feb 10, 2021 Executive Board: Motion to dispense with the reading of the minutes from the February 10, 2021 Executive Board and accept with corrections to the spelling of the name Bunnell in the correspondence section was made by Maeci Evans and seconded by Paula Usher. **Motion carried.**

Treasurers Report: The minutes for the Treasurer's Report were approved at the Virtual Spring Meeting earlier in the day. Kathy will email additional reconciliations for backup.

Committee Reports: Reports were presented at the Virtual Spring Meeting earlier in the day. Same as main meeting, except that: November pins to be mailed.

Website Update: Any suggestions, send them to Lisa Madden

Membership: Switching distribution list so effective April 1st, membership list will be used for distribution of information. Currently there are 166 tax collectors, 130 assist/staff, 11 retirees, and 8 vendors signed up.

Joint meeting with Assessors: Chris Kelsey from Assessor's Association suggested we have our joint meeting in 2022. Teresa surveyed the group, and 17 participants thought it would be a good idea (majority of those attending).

New Business:

Motion to authorize Lisa Madden to purchase zoom for \$212.76 plus \$53.22 for additional cameras for the May meeting was made by John Rainaldi and seconded by Ann Scacco. Discussion followed. John Rainaldi amended motion to authorize purchase of zoom platform and additional cameras, as needed, based on what is required for virtual meetings down the road. Seconded by Ann Scacco. **Motion carried.**

Motion to update Quick Books for 2121 version for \$60 made by Paula Usher and seconded by Maeci Evans. **Motion carried.**

Motion to adjourn by Helene Lefkowitz and seconded by Paula Usher at 2:48pm. **Motion Carried.**

Respectfully submitted,

Helene Lefkowitz
Secretary