

CONNECTICUT TAX COLLECTOR'S ASSOCIATION EXECUTIVE BOARD
September 10 2019, West Hartford Town Hall

PRESENT: Lisa Theroux, CCMC, Helene Lefkowitz, CCMC, Alan Wilensky, CCMC, Teresa Babon, CCMC, Iris Laurenza, CCMC, David Kluczowski, CCMC, Patricia Monahan, CCMC, Patricia Moio, CCMC, Lisa Madden, CCMC, Corinne Aldinger, CCMC

President Lisa Theroux called the meeting to order at 12:22 pm.

Secretary's Report: Motion to waive the reading of the Secretary's Report from the May 16, 2019 meeting which everyone reviewed, was made by Pat Monahan and seconded by Lisa Madden. Corrections were made to the spelling of a few names of the attendees. Teresa Babon made a motion to accept the minutes with corrections. The motion was seconded by Pat Monahan. **Motion carried.**

Helene read thank you notes as a result of the following recent donations: Seymour Pink in memory of Diane Lauber; Harwinton Congregational Church in memory of John Thrall.

Treasurer's Report: Lisa Theroux presented the Treasurer's Report on behalf of Kathy Larkins (not present). Lisa commented that the balance has declined from about \$95,000 as of the last report to the current balance of about \$80,000 due to the balance of seminar expenses having been paid. Pat Moio motioned to accept the Treasurer's Report, and the motion was seconded by Lisa Madden. **Motion Carried.**

New Business:

Topic for Aqua Turf Meeting – November 14, 2019: Lisa Theroux brought forth possible topics for the November meeting, including a discussion on Long Term Health Care and Social Security benefits upon retirement. It was decided that while these are interesting topics, they are probably better for the March seminar. The November meeting should stay relevant to our day-to-day activities as Tax Collectors. The topic of Employment and HR Law will be considered for November.

Also to be included in the November meeting is a segment on Legislation. Dave will reach out to Mike Duggan to request that he present.

Gift Basket for New Hampshire – Lisa Theroux questioned whether she should be bringing a basket when she attends the New Hampshire Tax Collector's Conference. The group was unanimous in that she should bring a gift, if she is attending. Pat Monahan made a motion for Lisa to purchase a basket at a cost not to exceed \$150.00 Pat Moio seconded the motion. **Motion carried.**

Food Drive – Lisa Theroux asked if the group was interested in having a food drive at the November meeting. QDS, for the second year, has offered to collect the food and deliver it to the necessary locations. The group unanimously agreed to hold this food drive again.

Committee Announcements:

Certification: Pat Monahan updated the group on certification. Classes have all started or will start within the next week. In addition, Road Shows will be held as follows:

September 12th	Winchester
October 10th	Voluntown
November 7 th	Crash Course – Newly Elected Collectors

The Final Exam is to be held on December 5th.

Pat reported that OPM has selected Lisa Biagiarelli to fill the empty spot on the Certification Committee.

Nominating Committee: The slate of officers has not yet been presented to the Board. Lisa Biagiarelli (via phone) stated that the Nominating Committee should be able to present a slate at the end of September.

OPM – Jennifer Gauthiers; Teresa Babon has had communications with Jennifer Gauthiers from OPM. Jennifer would like CTx to think about creating an Audit Committee with the responsibility of offering guidelines or assistance to OPM, as they plan to randomly audit municipalities for Statute compliance. She asked for us to give this topic some thought, and she will present more detail at a future Board Meeting as to what she is looking for and how this committee would function.

Next Executive Board Meeting is scheduled for October 24, 2019 in West Hartford.

Motion to adjourn made by Lisa Madden at 1:20 pm. Seconded by Pat Monahan. **Motion carried.**

Respectfully Submitted,

Helene Lefkowitz, CCMC
Secretary