

Connecticut Tax Collectors' Association, Executive Board Minutes

West Hartford Town Hall, Room 217

April 19, 2017

Present: Launa Goslee, CCMC, Teresa Babon, CCMC, Lisa Theroux, CCMC, Ann Scacco, CCMC, Iris Laurenza, CCMC, Pat Crisco, CCMC, Deborah Heim, CCMC, Lisa Biagiarelli, CCMC, Esq., Al Palumbo, CCMC, Corrine Aldinger, CCMC, Stephanie Irving, CCMC, Colleen O'Connor, CCMC, Linda Sheffield, CCMC, Lauren Stuck, CCMC, Dave Kluczowski, CCMC, Lisa Madden, CCMC

President, Launa Goslee called the meeting to order at 12:30 p.m.

Secretary's Report: Motion to waive the reading of the February 14, 2017 meeting was made by Teresa Babon and seconded by Iris Laurenza. Motion carried.

Corrections were discussed of the minutes as follows:

Strike "Pat Monahan suggested sending out the seminar information to the Fiscal Officers for them to attend"

Correct Matt "McClave" to Matt "Miklave"

Motion to accept the minutes with discussed changes was made by Teresa Babon and seconded by Pat Crisco. Motion carried.

Treasurer's Report: Anne Scacco reported that she has submitted papers to have the taxes done for the association. Motion to accept the Treasurer's Report was made by Lauren Stuck and seconded by Deb Heim. Motion carried. Anne brought up the issue that Lisa Theroux has a check in the amount of \$100.00 she never cashed from 2011 and her records do not go back that far to do research, can she reissue a new one now? A motion was made by Teresa Babon and seconded by Al Palumbo to reissue a check in the amount of \$100.00 to Lisa Theroux to replace check number 1647 that was drawn off the old People's bank acct be done. Motion carried.

New Business

Committee Reports:

Awards: Deb Heim reported she has invited those who have retired to the Aqua Turf meeting on May 11, 2017 so they can get their retirement gift from the Association. Dave Kluczowski asked if we should acknowledge Denise McNair's retirement as Berlin's Finance Director. The consensus was no, due to us already acknowledging her when she left collection.

DMV: Linda Sheffield reported if you have a VPN key expiring this month it will not be renewed. Lisa Theroux asked what the response to Linda's e-mail was concerning how many Towns are using DMV Direct. Linda reported that 15 Towns responded they were using it. Lisa T. asked Linda to ask Gayle for a copy of the usage reports from the beginning of the year. Linda will ask. Lisa T. asked if the Town's will be getting a refund of their fee paid for DMV direct? Linda does not believe they will because those same towns have the button on CIVLS to do inquiries. Lisa T. stated that the new system is web based and they no longer are paying DO IT for inquires when we are using CIVLS. Linda said she would ask.

Escrow: Iris Laurenza reported that she is aware that Lisa Biagiarelli's office is having problems with CoreLogic and they are working to rectify these issues. Other than that, all is quiet. An Escrow meeting is scheduled to be held at the East Hartford Town Hall on April 27th and if there are any updates to be announced, Iris will do so at the May state meeting.

Certification: Launa Goslee reported the date for the final exam has been sent out on the tree.

NERTCTA: Lisa Biagiarelli handed out a tentative agenda for the upcoming August 27 – 30, 2017 seminar. She is still working on it but she stated there is a great program planned. There will be two solid days of training and another ½ day. She asked we all consider going.

Audit: Ann Scacco has a list of what she has in her office to give to Lisa Biagiarelli. When Lisa receives this list she will review it with the committee and determine what can be discarded and what needs to be kept. Lisa B requested any other lists that people may have can be sent to her as well.

Legislation: Dave Kluczowski reported that there have been attempts in the past to change the lien assignment statutes and was made again this year. At this time, P & D has put a hold on it and will not be voted on. Dave thanked everyone who helped with this issue and believes that the work that Iris Laurenza did with Jason Rojas made a big difference. There was a push for the 2nd year in a row for local option to register vehicles either by the Town Clerk's office or the Tax Office in each municipality. It failed again this year. Launa Goslee asked where the proposed change to put legal notices on our website in place of in the paper is. Dave will check with Mike Dugan for an update.

The topic of when people represent the association, we need to be mindful that we represent the entire group and that we should refrain from saying anything that might potentially be against the interest of some of our members. Everyone agreed. It was agreed upon, Launa would remind anyone who could not make the board meeting of this practice.

Seminar: Launa Goslee told Teresa Babon it was an awesome conference and she did a great job. All agreed.

Tax Sale Workshop: Lisa B has scheduled another Tax Sale workshop for May 5, 2017 in Stratford and at this time they have 20 people that will attend.

CCM Convention: Launa announced that the convention will be held on November 28, 2017 and November 29, 2017 and they are looking for ideas for workshops. It will be held in Foxwoods. The deadline for submitting workshop ideas is June 9, 2017. Lisa B. told Launa she had a couple and would send them to her.

Aqua Turf: The state meeting will be held on May 11, 2017 and the program will consist of a presentation by John Rainaldi on office safety. He was scheduled to do this presentation at the annual seminar but time ran out. This will be for a 1 hour time slot and another 1 hour slot will be filled by a DMV CIVLS presentation by Linda Sheffield. This will include a demonstration on a lap top of how to sign on, change your password and use the tools on the site along with a review of the weekly questions. There will also be time for questions and answers from the audience.

It was suggested to make a contact list for tax collector's to be handed out to all who attend the state meeting. This should include not just DMV contacts but also contacts for all committees to get questions answered. Launa Goslee will ensure this gets done and will have it for the state meeting.

Motion to adjourn by Teresa Babon at 1:37 and seconded by Stephanie Irving. Motion carried.

Respectfully Submitted,

Lisa Theroux, CCMC
Secretary Fill In