

CONNECTICUT TAX COLLECTOR'S ASSOCIATION EDUCATION COMMITTEE  
December 11, 2018 Waterford Town Hall

PRESENT: Lisa Theroux, CCMC, Helene Lefkowitz, CCMC, Alan Wilensky, CCMC, Deborah Heim, CCMC, Kathy Larkins, CCMC, Paula Usher, CCMC, David Kluczowski, CCMC, Lisa Biagiarelli, CCMC, Al Palumbo, CCMC, Iris Laurenza, CCMC

Education Chair Alan Wilensky called the meeting to order at 10:23 am.

**Secretary's Report:** Motion to waive the reading of the Secretary's Report from the November 8, 2018 meeting which everyone reviewed, was made by Lisa Theroux and seconded by Paula Usher. Deb Heim made a motion to accept the minutes. Seconded by Paula Usher. **Motion carried.**

Alan handed out a tentative Conference Schedule for the March 2019 Conference and noted that he has confirmed the following speakers: Ct State Library (Records Retention), Office of the Secretary of State (UCC Liens), John Rinaldi (Assessor/Collector issues), and Adam Cohen (Bankruptcy). Alan is also in communications with Kenya Rutland and expects to secure him as our Keynote Speaker, and is also working on securing an FOI presenter. Discussion about scheduling the speakers/presenters into appropriate time slots ensued, and resulted in an amended Conference Schedule, attached.

Topics of interest that can be considered for future events are: Human Resources – Handling Sensitive Issues, and Cyber Fraud/Security.

The following motions were made:

Helene Lefkowitz made a motion to approve spending \$2,000 for Wednesday night entertainment (Jim Spinnato Comedy Hypnosis Show). Seconded by Iris Laurenza. **Motion Carries.**

Helene Lefkowitz motioned to spend \$375 for a DJ/Karaoke package (Entertainment Unlimited). Seconded by Paula Usher. **Motion Carries.**

Paula Usher motioned to increase pricing for the vendors to attend the conference from \$600 to \$750. It was noted that the vendor pricing has always included breakfast and lunch tickets for up to two people, as well as 2 dinner tickets for the Thursday night banquet. **Motion Carries.**

Paula Usher motioned to increase the cost of an individual banquet ticket from \$65 to \$75. Seconded by Lisa Biagiarelli. **Motion Carries.**

Lisa Theroux motioned to keep seminar rates the same as last year. Lisa Biagiarelli seconded the motion. The group discussed the issue of expenses exceeding revenue significantly last year. While Alan believes he can bring the cost of the food down from last year, it was noted that the prices haven't been increased in a while, and the cost of Water's Edge is still expected to exceed that of other venues.

**Motion fails.**

Lisa Biagiarelli motioned to raise the rates for the 2019 Seminar as follows:

	<u>From</u>	<u>To</u>
Single	\$480	\$495
Double	\$360	\$375
Commuter	\$ 70	\$ 85
Friday	\$ 35	\$ 40
Banquet	\$ 65	\$ 75
Extra Night (Hotel Rm)	\$120	\$135

Motion seconded by Paula Usher. **Motion Carries.**

Conference Programs:

Al Palumbo motioned to make the following changes to program advertisements:

	<u>From</u>	<u>To</u>
Back Cover	\$225	\$250
Inside of Back and Front Covers	\$160	\$175

Paula Usher seconded motion. **Motion Carries.**

CTx Gifts for Vendors and Members:

Al Palumbo motioned to keep the Vendor Gift Card at \$100. Seconded by Paula Usher. **Motion Carries.**

Helene Lefkowitz motioned to keep the AMEX Cards given to members through the raffle at the same rate as last year. Deb Heim seconded the motion. **Motion Carries.**

Iris offered to pick up the gift cards.

Deb Heim motioned to purchase 4 brunch tickets or equivalent if Water's Edge does not make a donation to our raffle items. Seconded by Iris Laurenza. **Motion Carries.**

Two drink tickets are to be given to all members to be used either night (not in the bar, but to the hired bartender).

Regarding Invitees – Northeast, New Hampshire & Comp Rooms

Al Palumbo made a motion to discontinue for the March 2019 Conference the tradition of inviting to the conference, at CTx cost, the President (and guest) of the New Hampshire Tax Collector's Association. Instead, Al suggested that it is more appropriate to invite and pay for the President (and guest) of Northeast Regional. Also included in this motion is to do away with the welcome basket typically offered to said guest upon arrival. Motion seconded by Helene Lefkowitz. **Motion Carries.**

Lisa Theroux made a motion to make available \$100 in petty cash to be handed out at the discretion of Kathy Larkins, Treasurer, for Water's Edge staff tips. Motion seconded by Deb Heim. **Motion Carries.**

**Motion to adjourn** at 12:51pm was made by Paula Usher and seconded by Helene Lefkowitz. **Motion carries.** Helene then motioned to re-open the meeting because we had not voted on securing funds for our keynote speaker. Motion seconded by Al Palumbo. **Motion carries.**

Al Wilensky motioned to authorize funds not to exceed \$3,000, to pay for our keynote speaker. Motion seconded by Helene Lefkowitz. **Motion Carries.**

Al Palumbo motioned to adjourn meeting at 12:55. Paula seconded the motion. **Motion carries.**

Respectfully Submitted,

Helene Lefkowitz, CCMC  
Secretary